

# **GRACE BRETHREN SCHOOLS**

## **A Guide to the Grace Brethren Schools Online Family Portal**

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**Please keep in mind, this is a guide to ALL the features available in the portal. Each campus may utilize these features differently. Please contact your school's front office for clarification or with questions.**



## Introduction

Welcome to the Grace Brethren Schools Family Portal! The portal is a password-protected hub for GBS information not accessible to anyone who is not a part of GBS community. We publish handbooks and information about class activities and events that are not accessible to the general public.

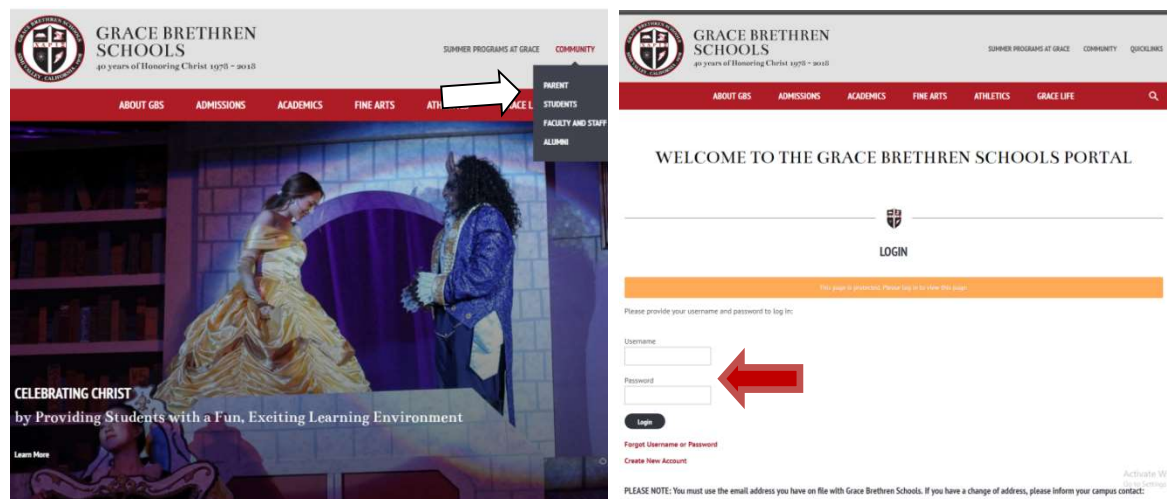
In RenWeb (MyGrace), our school information system, we house family and student information such as class schedules, assignments, grades, attendance and family account information.

In Vidigami, we house all our school pictures. Faculty, Coaches, Staff, Parents and Student have the opportunity to share photos with the GBS Community all behind a secure firewall.

## Part 1: General information

### Getting There

Go to the home page of our website and click on Community on the top right and click on the Parent portal. This will take you to the GBS Parent Portal Login page. Use your user name and password to log in. First-time user instructions and *Forgot Username or Password* links are on the bottom of the Login Page



This will take you to the GBS Parent portal homepage. From here you can access helpful links, access RenWeb and Vidigami, view your student's teacher LMS dashboard, and access Community Resources and view news and information.

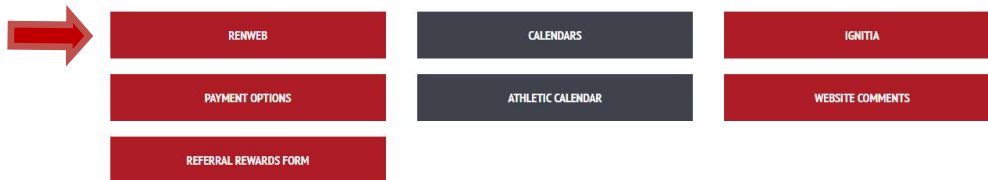
## WELCOME TO PARENT RESOURCES AND PORTAL FOR GRACE BRETHREN SCHOOLS

We trust you will find most of the information you need on a regular basis on this page or in our RenWeb platform. More commonly requested information is available below. You can search by keyword or by campus to locate information such as dress code, lunch, block schedule, volunteer opportunities, etc.

Grades, Homework, Lesson Plans, Attendance, Report Cards, and Confidential and Family Information is housed in RenWeb. You can access this information by clicking on the link below.

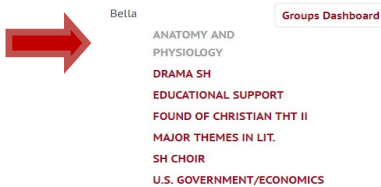


### HELPFUL LINKS



### GROUPS

Activate Windows  
Go to Settings to activate Windows.



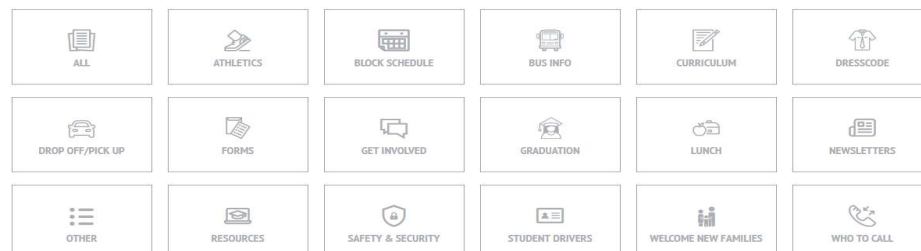
### COMMUNITY RESOURCES

#### SEARCH ALL RESOURCES

Keyword Search

Date Range  -

**ALL CAMPUSES** PRESCHOOL ELEMENTARY JUNIOR HIGH HIGH SCHOOL GRACE ACADEMY SPECIALIZED EDUCATION



## Portal Features

**Helpful Links.** Look here for quick links on various topics. These links may change from time to time, based on the events at the school. i.e. tickets to the high school theatre show, Summer Programs at Grace, Getting Started Guides, etc. What is constant are the links for **RenWeb (MyGrace), Vidigami, Calendars, Payment Options, Referral Rewards and Website Feedback.** More information is presented later in the document regarding utilizing RenWeb and Vidigami.

**Community Resources.** Here you are able to search by campus or all campus information and/or search on keyword or date. Simply filter as desired and scroll down to see the results. This is where we house useful information for you and your student. i.e. Jr/Sr Block Schedule, Elementary Lunch Menu, Dresscode, How to Volunteer, Newsletters, Handbooks, etc. Example below shows results for our Elementary Resources. Click on item to view content.

The screenshot displays the 'COMMUNITY RESOURCES' section of a website. At the top, there is a search bar labeled 'SEARCH ALL RESOURCES' with a 'Keyword Search' input field and a 'Date Range' selector. Below the search bar is a 'Search' button and a horizontal menu with tabs for 'ALL CAMPUSES', 'PRESCHOOL', 'ELEMENTARY' (which is selected), 'JUNIOR HIGH', 'HIGH SCHOOL', 'GRACE ACADEMY', and 'SPECIALIZED EDUCATION'. The main content area is a grid of resource links, each with an icon and a title. The links are organized into four columns. The first column includes 'LUNCH' (Online Lunch Order Form), 'FORMS' (Referral Awards Form), 'GET INVOLVED' (Helping Hands), and 'DRESSCODE' (Uniform Ordination). The second column includes 'RESOURCES' (Software, Computers and Accessories Discount Program for GBS Families), 'GET INVOLVED' (Volunteer and Get Involved), 'OTHER' (Need a Prayer), and 'GET INVOLVED' (Helping Hands). The third column includes 'NEWSLETTERS' (March 2, Weekly Word), 'WELCOME NEW FAMILIES' (Login Instructions for MyGrace), 'GET INVOLVED' (Care Ministry), and 'GET INVOLVED' (Student Store). The fourth column includes 'RESOURCES' (2017-2018 Student Handbook), 'NEWSLETTERS' (Weekly Word - 12/15/17), and 'GET INVOLVED' (Student Store). At the bottom right, there is a watermark that says 'Activate Windows. Go to Settings to activate Windows.'

**Groups Dashboard.** Your student's Group (or classroom) dashboard is presented here. Simply click on a class name and you will be taken to the teacher's learning management system. With this feature you are able to access the class syllabus, resource information and handouts. Please note: not all campuses utilize this feature. Please check with your student's teacher for additional information.



## Part 2: RenWeb (MyGrace)

As stated, RenWeb is our school information system (SIS). Once you are in RenWeb, you can access your ***family account information*** (your email addresses, insurance information, address, cell phone number, etc) and ***student information*** (grades, report cards, assignments, behavior notices, attendance notices).

The moment faculty or staff updates information, the information is immediately available to parents and students. Parents, in turn, can visit RenWeb as often as they'd like and always see the latest information that has been entered. This allows parents to follow their student's progress as closely as you like.

**School Information.** Access to your information is under school information, web forms. Web forms allow you to submit certain information we have on record for your family, or to simply check if what we have is correct. You can change your phone numbers, email addresses and so forth, but also medical information and other contact information for your student. Be sure to hit the save button before exiting the page. You can also update emergency contacts and grandparent information from web forms. Check with your campus to see the preferred method of reporting demographic changes – paper or online. **FOR JUNIOR AND SENIOR HIGH STUDENTS: DO NOT CHANGE YOUR EMAIL ADDRESS. THIS MUST REMAIN [STUDENTNAME@GRACEBRETHREN.COM](mailto:STUDENTNAME@GRACEBRETHREN.COM) FOR ACCESS TO RENWEB.**

**Student Information.** This is the area parents spend the most time. On this landing page, you will see your student's weekly homework (by date or subject), current grades (by semester), weekly lunch menu, weekly attendance and behavior notices. Again, check with your campus to see how RenWeb is used for reporting this information.





**Student Information - Summary**

Weekly Summary page for

Homework By Date | **By Subject** | Lesson Plans

**ANATOMY AND PHYSIOLOGY**

05/14 - Assigned: Chapter 7 Test:  
(Due: 05/16/2018)

05/14 - Assigned: Second Semester Final Exam:  
(Due: 05/22/2018)

05/16 - Due: Chapter 7 Test:

05/16 - Due: Muscular System Packet:

Print Details

S1 JH/SH	S2 JH/SH	Grade	Instructor
FOUND OF CHRISTIAN THY			Carrion, Rory
MAJOR THEMES IN LIT.			Carter, David
AP STUDIO ART: 2D DESIGN			Fries, Tiana
U.S. GOVERNMENT/ECONOMICS			Berthelson, Kaycie
ANATOMY AND PHYSIOLOGY			Diamond, Brittany

**This Week's Lunch Menu**

05/14/2018 - Monday

Lunch  
Reds

05/15/2018 - Tuesday

Lunch  
Jersey Mike's Sub's

Lunch Menu and Ordering

**This Week's Attendance**

05/17/2018 - Thursday

MAJOR THEMES IN LIT. - Absent -  
Unexcused  
SH CHOIR - Sports Early out

Details

**This Week's Behavior**

No behavior entries found.

Details

Powered by RemiWeb Student Information System | Privacy Policy

On the left banner, you will notice additional menu items. Here is a brief summary of each of the pages:

**Grade.** Progress reports by subject. Click on the selection box to choose which class you wish to view. Each progress report is printable. This report shows you each assignment, test, quiz and project grade. Missing assignments are in red.

**Homework.** You can search on homework assignments by date or subject and print.

**Lesson Plans.** If utilized by your student's teacher, the weekly lesson plan will be displayed.

**Report Cards.** Progress Reports are sent home typically every Saturday via an email with a clickable link to the progress report. Report Cards are sent via an



email typically 2 weeks after the grading period ends. Grading periods typically run between 6 -8 weeks depending on the school calendar. Final semester Report Cards are sent via email typically 2 weeks after the semester ends. All are available via the sent link. The link is valid for 2 weeks. If the parent or student want a copy of the Progress Report or Report Card it must be printed via the link. Check with your campus to see if this feature is used.

**Attendance.** Attendance records are display by semester. Click on semester and print or simply review.

**Behavior.** On this page you can view your student's behavioral notices such as detention.

**Medical.** Viewable only. Please review and ensure information is accurate and complete. Any missing information, contact your campus registrar.

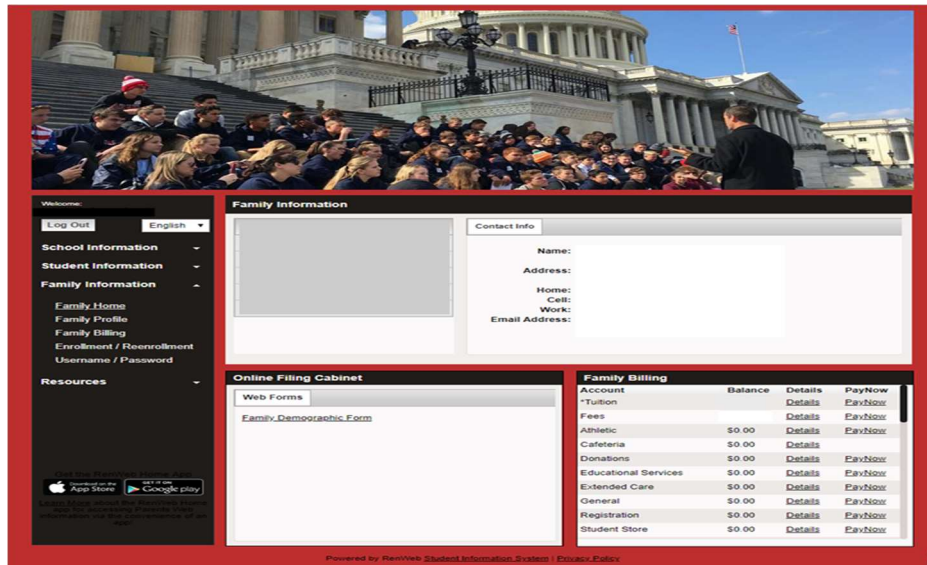
**Lunch.** Lunch menus are viewable by month, week or day.

**Schedule.** We saved the best for last. Here you will find your student's class schedule.

**Family Information.** In this section of RenWeb, you are able to view contact information, sibling information, billing, re-enrollment link, update usernames and passwords.







If you wish to pay your statement via RenWeb, please note by clicking Pay Now, via this secure portal the fee for Web Payment is \$0.85 per transaction. This payment option utilizes your checking account. There are many different payment methods available to GBS families. Please visit <https://www.gracebrethrenschools.com/community-resources/payment-options> or simply click on Quicklinks on the top right of any page and you will see Payment Options.

**Resources.** Renweb has included a link for the GBS families to their College Resources page.

### Part 3: Vidigami – coming soon

